

Friends of St Josephs Meeting

26th April 2023

2.00pm

Present:

Sam Jones
Claire Jones
Sharon Barnes
Harriet Williams
Julie Walker

Apologies

Lucy Dole

Discussion

School Summer Fete 14th July 2023 – Time TBC. **1.30 or 2pm?**

Spend will be monitored and school will be paid back any costs incurred.

FOSJ run stalls:

- Food stall – hotdogs (roll, sauces & napkins)/ cakes/ ice lollies/ cup drinks/ hot drinks (disposable safe cups & lids)/ cold drinks/ crisps – **could cones of chips be an option???**
- Sweet stall – cones and pick and mix bags (pre-made)
- Pre-loved stall – school uniform – donations to be requested and all items sold for 50p.
- Pre-loved book stall – donations to be requested and all items sold for 20p/ 20p.
- Glitter tattoos
- Games – name the bear/ lollipop pick/ lucky dip/ tombola/ hook a duck/ goal keeping (year 6 or staff to be the goal keepers)/ sponge throwing (if staff would be willing!)
- School enterprise stall – all classes have an enterprise like at Christmas and everything on one stall (suggested by Mrs Mort).

Actions:

1. Consider prizes for games.
2. Further discussions in next meeting regarding arrangements for above. Will need to ask more parents to support running of stalls/ TAs.
3. Need to consider food stall items for halal and vegetarian options?

Outside stalls:

£10 payment for hire of stall and a donation of a raffle prize. Stall holder keeps all profit.

Important we don't have duplication of stalls. Ask stall holders to "apply" so we can ensure a range of different stalls.

- First option – parents with businesses. Letter to be sent to parents asking them to show an interest by 22.05.2023 – will then be notified on 26.05.2023 if they have a stall.
- Once confirmed with parents, stalls offered out to other businesses within the community/ wider locality.
- Contact Bishop Vaughan and St Josephs Port Talbot to see if they would like a stall.
- Piety stall from Church?

Actions:

1. Sam to write letter to send to parents regarding business stalls. – to be sent ASAP.
2. **How do we want parents to show an interest? Can they contact the office? Do we want to send a form?**
3. Claire to contact Rachel Tidmarsh for contacts of stall holders used in local community markets. We can target specific stalls we would like to see at the fate (to be completed with a list of stall holders by 23th June at the latest!). Consider these stalls alongside meeting on the 26th May.

Raffle Prizes:

- One prize from every stall holder.
- Ask local community businesses to donate raffle prizes.
- Wider ask from other known business if they would donate raffle prize.

Actions:

1. Sam to check with school – **do school already have a raffle prize letter on headed paper?** If not, Sam to pen letter to check with school and add to headed paper – by 26th May.
2. Harriet to use letter and visit businesses for donation of prizes – after half term.

Further discussion points:

- Contact local councillors/ the mond/ manor park requesting donations – money?? – to support fate.
- Form for Coop donation to be completed – to be used for items for food stall.
- Cost of entrance to fate - £2 per person which includes a raffle ticket.
- Pupils to create posters to advertise the event.
- Police stall – police dogs/ finger print key rings/ police car etc.

Actions:

1. Sam to write a letter headed paper letter for donations.
2. Sam to complete coop application and return to Julie – ASAP.
3. Sam to send all details over to school including names of stalls etc for pupils to create posters/ advertisement to be shared with parents/ printed and displayed. (to be sent by 26th June)
4. Claire to organise Police stall.

Date of next meetings:

26th May – 2pm – to consider parents stall / target other stalls

30th June (pm) – FOSJ to come to school and sort through donations – any uniform of poor standard to be bagged and taken to cash4clothes (additional money).

Week run up to fate – further dates to be arranged for specific tasks using volunteers (i.e. creating sweet bags etc).

Further communications/ dates – to be sent closer to the time:

Letter sent 23rd June – send a letter to parents requesting donations of old school uniform/ books for stall. To be brought to school on 30th June.

30th June – non school uniform day for pupils – payment being a donation of large chocolate bars/ sweets/ **bottles??** (can split between year groups) ready for tombola stall.